

**MINUTES OF THE REGULAR MEETING  
WASHINGTON STATE NOXIOUS WEED CONTROL BOARD**  
Teleconference, NRB room 243, WSDA conference room in Yakima  
Tuesday, July 13, 2010

**BOARD MEMBERS PRESENT**

Butch Klaveano	Ray Fann
Jerry Hendrickson	Sarah Spear-Cooke
Joe Coombs	Steven Link
Kathy Hamel	Tim Miller
Ken Bajema	Tony Stadelman
Mary Toohey	

**OTHERS PRESENT**

Alison Halpern,	WA State Noxious Weed Control Board
Cindy Orr,	WA State Noxious Weed Control Board
Laurel Baldwin,	Whatcom County NWCB
Greg Haubrich,	WSDA
Mark Boyer,	Middle Fork Snoqualmie Coalition
Angelica Velazquez,	Cowlitz County NWCB

**9:00 – CALL TO ORDER, ROLL CALL AND INTRODUCTIONS**

**OVERVIEW OF TELECONFERENCE MEETING GUIDELINES**

Alison Halpern

Teleconference guidelines include:

- Do your best to minimize background noises.
- Introduce yourself before speaking.
- A 10 min. break will be taken each hour.

**MINUTES OF THE JANUARY MEETING**

The Board reviewed *Minutes of the Regular Meeting; WA State Noxious Weed Control Board; Teleconference; Tuesday, May 11, 2010*

<b>VOTE</b>	Jerry Hendrickson	Moved to accept the minutes as corrected.
	Sarah Spear Cooke	Seconded the motion.
	The Board (Jerry, Ray, Tony, Ken, Mary, Sarah) *Joe Coombs was unable to vote for this motion due to technical difficulties.	Voted in favor of the motion.

The Board discussed:

- A portion of the May minutes regarding uncommitted funds totaling \$5,000 which stated:
  - “**Board Consensus:** Alison will print publications and spend surplus funds as she deems justifiable and will inform the Board of her decisions via email. She will reserve \$5,000 as a buffer for anticipated cuts in travel.”
- Mary Toohey proposed the minutes of the May Board meeting are accurate and do not need to be corrected.

**Action Item:** Cindy will send Board members a recording, on CDs, of board meetings dated 05/11/10 and 07/13/10.

<b>VOTE</b>	Mary Toohey	Moved to let the May minutes stand in draft form until the next meeting of the Weed Board.
	Tony Stadelman	Seconded the motion.
	The Board (Jerry, Ray, Tony, Ken, Mary, and Sarah) *Joe Coombs was unable to vote for this motion due to technical difficulties.	Voted in favor of the motion.

The Board discussed existing by-laws and developing a by-laws review committee.

**Action Item:** Alison will check the weed board handbook and WAC 16-750 which the board has historically considered its bylaws.

Butch Klaveano named Tony Stadelman, and Ken Bajema as members of a new WSNWCB Bylaws Committee.

**BOARD MEMBER UPDATES**

Ken Bajema	Skamania County has worked with the class A eradication funds to eradicate garlic mustard and shiny geranium. New areas of shiny geranium were discovered.
Jerry Hendrickson	Attended a weed tour in OR and in Asotin County as well as a CWMA meeting in Dayton.

**OFFICE REPORT**

Alison Halpern

*The Board reviewed the WSNWCB Office Report, July 2010, Cindy Orr and Alison Halpern*

Publications and education material that were recently printed include:

- 44,000 revised knapweed brochures.
- 37,000 Western Garden Wise.
- 17,000 Eastern Garden Wise.
- 80,000 Newly created knotweed brochures.
- Early detection rapid response postcards for poison hemlock, Mediterranean sage, shiny geranium, giant hogweed, and buffalobur.

The Board discussed butterfly bush including:

- The Nursery Advisory Committee would consider a WSDA quarantine on butterfly bush in 2012 and would like a letter from the Board.

- Butterfly bush is currently listed as a class B weed. It is designated in some eastern counties as well as the Thurston County Nisqually watershed.
- Butterfly bush seed is very tiny and distributed by wind and water.
- Observed colors of escaped butterfly bush flowers.

**Action Item:** Alison will write a letter to the Nursery Advisory Committee proposing a WSDA quarantine on butterfly bush in 2012.

## **WSDA REPORT**

Mary Toohey

WSDA submitted a request with US Forest Service for 2011 Forest Health funds and is waiting on the response.

## **FINANCIAL REPORT**

Alison Halpern

The Board reviewed documents titled *Budget Summary June 2010 (pg.1)*, *Weed Board Projects (pg.2)*, *State Weed Board (pg.3)*, *Weed Board Education (pg.4)*, *FY09 Weed Board (pg.5)*, *FY09 Education (pg.6)*, *Special Projects 56025*, and *Special Projects FY10*

### **Budget Report**

A discrepancy of \$5,560, discussed at the WSNWCB meeting in March, was the result of an incorrect amount entered into the Excel spreadsheet used for the report. It was corrected in the file.

### **End of year expenditure summary**

Unspent funds include:

- A \$5,000 buffer remaining at the end of the fiscal year (6/30/10).
- Staff was unable obtain signatures for an interagency agreement of approximately \$1,200, funded by special projects, for a shiny geranium survey.

Year-end purchases include:

- \$40,000 was spent on printing publications (listed in the Office Report above - page 2).
- Four GPS units with ARC Pad licenses (to be administered by Greg Haubrich).
- Herbicide for county use in early detection rapid response. Greg Haubrich is storing herbicide for the eastern WA and Tim Miller is storing herbicide for western WA.
- Two cameras and macro lens.
- A table top display.
- Office supplies.
- Software updates.
- Shelving for new storage units and movers to help transfer publications and misc. board assets.

The Board discussed:

- Delivery of eight additional inexpensive, digital cameras (planned for county use) was delayed and did not arrive before the required June 30 deadline. The purchase had to be cancelled.
- The Board purchased 34 quarts of Milestone herbicide. Roundup Pro herbicide and Competitor surfactant were also purchased.

- The herbicide is intended to assist counties with early detection rapid response to class A weeds and also for use by the SEWA CWMA.
- In July of 2009 OFM mandates reduced the board's budget by \$11,000. In May of 2010 the \$11,000. was reinstated.
- Budget cuts in FY11 are as yet undetermined.
- Cindy's hours were reduced to 30 hours per week due to budget cuts.
- Budget cuts, if any, for travel in FY11 are as yet undetermined.
- The Budget committee discussed recommending future budget cuts being taken first from travel, then printing, then the unspent salary of the vacant position.
- WSDA agriculture inspection programs, as well as boards and commission staff, are exempt from furlough days.
- Staff is using a newly designed logo and uses letterhead with the official state of Washington seal. The Board reviewed an example of the new WSNWCB website homepage.
- Board classes are listed on the OFM website.

**Action Item:** Mary will email board members the WSNWCB class status.

***BREAK***

The Board discussed the current vacant staff position including:

- The Board is exempt from the current hiring freeze.
- Hiring processes and time of hire.
- Responsibilities of a new staff member.
- Possible future affects of budget cuts.
- Forming a hiring committee.
- Starting a new staff member at 20 - 28 hours per week.

**COMMITTEE REPORTS**

**Noxious Weed Committee**

Tim Miller

Proposal	Noxious Weed Committee Summary of Current Status
Add Narrow-leaved cattail, <i>Typha angustifolia</i> to the class B list.	There is concern about hybridization, and further evaluation is necessary.
Add Spotted jewelweed, <i>Impatiens capensis</i> , to the class C list.	It is native to eastern U.S. and is fairly widespread in WA. There is potential for it to hybridize which may impact native species. Further evaluation is necessary.
Add Teasel, <i>Dipsacus fullonum</i> , to the class C list.	It may be behaving differently and further evaluation is necessary.
Add Bittersweet nightshade, <i>Solanum dulcamara</i> , to the class C list.	The NWC is re-evaluating this weed.
Add Tall hawkweed, <i>Hieracium piloselloides</i> , to the class C list.	Sasha Shaw will monitor it.

<p>Add English holly, <i>Ilex aquifolium</i>, to the class C list.</p>	<p>A meeting for the purpose of determining the impact of listing English holly was held on 6/2. Ken Bajema, Alison Halpern, Tim Miller, holly growers, and a reporter attended.</p> <p>The Board discussed:</p> <ul style="list-style-type: none"> <li>▪ Holly growers are concerned that listing English holly will create a stigma that might impact businesses.</li> <li>▪ Further evaluation is necessary to determine the impact of holly on natural areas.</li> <li>▪ WSDA has not taken a position on holly, but in general WSDA is uneasy and cautious about any agricultural crop being listed.</li> <li>▪ Crop plants currently on the Noxious Weed List such as cereal rye</li> <li>▪ Further evaluation is necessary to determine which counties will enforce control if English holly is listed.</li> <li>▪ Alison reminded the Board that the Noxious Weed Committee report was intended to be a general update of the Committee and not a discussion of the proposals.</li> </ul>
<p>Add Japanese eelgrass, <i>Zostera japonica</i>, to the class C list.</p>	<p>The NWC held a meeting on May 25 to discuss listing Japanese eelgrass. Representatives of WDFW, ECY, and DNR attended as well as shellfish growers, Tim Miller, Kathy Hamel, and Alison Halpern.</p> <p>The Board discussed:</p> <ul style="list-style-type: none"> <li>▪ ECY made a decision that they will not cover marine or estuarine under their aquatic plant and algae NPDES permit.</li> <li>▪ The NPDES permit coverage administered by WSDA allows, but does not require, WSDA to contract with other entities for treatment of specific noxious or quarantine weeds.</li> <li>▪ Further evaluation is necessary to determine which counties will enforce control if Japanese eelgrass is listed.</li> </ul>

## WWHAM

### Alison Halpern

Alison submitted a concept paper to WSDA for an agency sponsored bill authorizing the State Weed Board to administer the WWHAM program which includes authority for the Board to charge and retain fees, and to employ inspectors. WSDA does not support an agency requested legislative bill with the primary reason being concern with potential liability in having the board administer a permanent, regulatory, inspection program. The Weed Board currently has no regulatory authority outside the State Noxious Weed List, and it has no authorization or system to collect fees or obtain reimbursement for twine.

The Board and audience discussed:

- External legislation or a special interest group interested in changing RCW 17.10.
- Transferring the WWHAM program to WSDA. WSDA is willing and able to administer the program within Plant Protection’s current structure.
- A survey for hay and straw growers will be sent following the 2010 hay season.

**Action Item:** Alison will query county weed boards regarding their future outlook of the WWHAM program at the county level.

***BREAK***

**ELECTIONS**

<b>VOTE</b>	Tony Stadelman	Moved to open the floor for nominations.
	Jerry Hendrickson	Seconded the motion.
	The Board	Voted in favor of the motion.

**Chairman**

<b>VOTE</b>	Tony Stadelman	Moved to nominate Butch Klaveano for Chairman
	Sarah Spear Cooke	Moved to nominate Jerry Hendrickson for Chairman
	Tony Stadelman	Moved to close the nominations for Chairman.

**Vice Chairman**

<b>VOTE</b>	Tony Stadelman	Moved to nominate Ken Bajema for Vice Chairman.
	Tony Stadelman	Moved to close the nominations for Vice Chairman.
	Ken Bajema	Seconded the motion.

**Secretary**

<b>VOTE</b>	Ken Bajema	Moved to nominate Tony Stadelman.
	Sarah Cooke	Moved to nominate Joe Coombs.
	Ken Bajema	Moved to close nominations for secretary.
	Tony Stadelman	Seconded the motion.
	The Board	Voted in favor of the motion.

**Note:** The Board voted via email and telephone (including Joe Coombs who previously experienced some technical difficulty) for Chairman, Vice Chairman and Secretary.

Results of eight voting board members were:

- Chairman - Butch Klaveano (6 votes)
- Vice Chairman - Ken Bajema (4 votes)
- Secretary - Tony Stadelman (5 votes)

**PUBLIC QUESTIONS AND COMMENTS**

## MEETING EVALUATION

An executive session will be scheduled for the September meeting.

The hearing will be in Yakima on November 2.

## ADJOURNMENT

VOTE	Tony Stadelman	Moved to adjourn the meeting at 1:11.
	Ken Bajema	Seconded the motion.
	The Board	Voted in favor of the motion.

### Documents included with this meeting included:

<ul style="list-style-type: none"><li>• Agenda</li></ul>
<ul style="list-style-type: none"><li>• Minutes of the Regular Meeting; WA State Noxious Weed Control Board; Teleconference; Tuesday, May 11, 2010</li></ul>
<ul style="list-style-type: none"><li>• Knapweed brochure</li></ul>
<ul style="list-style-type: none"><li>• Knotweed brochure</li></ul>
<ul style="list-style-type: none"><li>• WSNWCB Office Report, July 2010, Cindy Orr and Alison Halpern</li></ul>
<ul style="list-style-type: none"><li>• Budget Reports:<ul style="list-style-type: none"><li>○ Budget Summary June 2010 (pg.1)</li><li>○ Weed Board Projects (pg.2),</li><li>○ State Weed Board (pg.3)</li><li>○ Weed Board Education (pg.4)</li><li>○ FY09 Weed Board (pg.5)</li><li>○ FY09 Education (pg.6)</li><li>○ Special Projects 56025</li><li>○ Special Projects FY10</li></ul></li></ul>
<ul style="list-style-type: none"><li>• Power Point Presentation on weeds proposed for the 2011 Weed List</li></ul>
<ul style="list-style-type: none"><li>• News article titled <i>Holly Farmers resist noxious weed listing</i></li></ul>
<ul style="list-style-type: none"><li>• News article titled <i>Officials needlessly threaten holly</i></li></ul>
<ul style="list-style-type: none"><li>• Blank Ballot</li></ul>

Minutes prepared by  
Cindy Orr  
Executive Assistant

Respectfully submitted,

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Butch Klaveano, Chairman  
Washington State Noxious Weed Control Board

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Alison Halpern, Executive Secretary  
Washington State Noxious Weed Control Board

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Tony Stadelman, Secretary  
Washington State Noxious Weed Control Board